

MIDDLE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
JANUARY 4, 2016 7:00 P.M. - MEETING AGENDA

Cell Phones should be turned off when entering the meeting room

Pledge of Allegiance

Organization

1. Chairman
2. Vice Chairman
3. Public Works Director
4. Administrative Director
5. Assistant Administrative Director
6. Operations Director
7. Assistant Operations Director
8. Treasurer
9. Assistant Treasurer
10. Township Secretary
11. Asst. Township Secretary
12. Budget & Finance Manager
13. Building Inspector(s) and BCO
14. Electrical Inspector
15. Human Resources Director
16. Safety Committee Chairman
17. Open Records Officer
18. Alternate Open Records Officer
19. Recycling Coordinator
20. Tax Collector Committee Delegate
21. Tax Collector Committee Delegate Alternate(s)
22. Township Solicitor
23. Alternate Township Solicitor
24. Special Legal Counsel
25. Planning Commission Solicitor
26. Alternate Planning Commission Solicitor
27. Zoning Hearing Board Solicitor
28. Alternate Zoning Hearing Board Solicitor
29. Township Engineer
30. Alternate Township Engineer
31. Sewage Enforcement Officer
32. Alternate Sewage Enforcement Officer
33. Zoning, Code Enforcement Officer
34. Alternate Zoning Officer
35. Board of Appeals for Building Codes

36. Chairman of Vacancy Board
37. Compost Processing Board
38. Economic Development Committee
39. Economic Development Committee Chairman
40. Emergency Management Director
41. Emergency Management Deputies
42. Golf Course Executive Advisory Board
43. Golf Course Executive Advisory Board Chairman
44. Historical Commission
45. Historical Commission Chairman
46. Parks & Recreation Board Member(s)
47. Parks & Recreation Director
48. Regional Park Commission
49. Planning Commission
50. Representative to COG
51. Voting Delegate at PSATS Convention
52. Zoning Hearing Board
53. Set Treasurer's Bond
54. Assistant Treasurer's Bond
55. Blanket Employee Dishonesty Bond
56. Depository of the General Fund and Payroll Account
57. Depository of the Sewer Fund
58. Depository of the Golf Course Fund
59. Depository for the State Fund
60. Bills that impact normal operation, are subject to discounts or penalties are payable when due with approval confirmation at the following meeting.
(examples, Payroll, taxes, electric, telephone, postage).
61. Board of Supervisors 2016 meetings
62. Board of Supervisors 2016 work sessions
63. Set mileage rate at IRS guideline for use of personal vehicle on township business
64. Salary, Benefits and Personnel Package

Other Business

- 1. Approval Minutes**
 - a. December 28, 2015
- 2. Report of Executive Sessions**
- 3. Announcements**

4. Treasurer's Report

- a. Payables

5. Solicitors Report

6. Engineers Report

7. New Business

- a. Veterans Memorial at Echo Lake Park
- b. Whispering Pines Banquet Hall Rental Fee Waiver Requested from VetStock
- c. Whispering Pines Banquet Hall Rental Fee Waiver Requested from The Master Gardners Club

8. Public Comment

9. Adjournment

Board of Supervisors 2016 meetings. Meetings will be held at 7:00 p.m. unless otherwise indicated

- January 28, 2016 PROPOSED