



MIDDLE SMITHFIELD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
JANUARY 26, 2017

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, January 26, 2017 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Township Supervisors present: Annette Atkinson, Mike Dwyer, and Mark Oney. Also in attendance, Township Solicitor Michael Gaul, Esq., Township Engineer Fred Courtright, P.E., Township Secretary Michele L. Clewell, PA State Senator Mario Scavello, PA Representative Rosemary Brown, Dr. April Niver from U.S. Congressman Matt Cartwright's office, Person of the Year recipients Kate Newman, Andy Zaso, Al Compoly, Jr. and MST Employees Joan Hemm-Woisin, Robert Rengifo, Patrice Dume, Holly Freese, Christopher Rain & Zoning Officer Shawn McGlynn of SFM Consulting. Jeff Berneburg of MDM Civil Engineering, Christopher McDermott, P.E. of Reilley Engineering, and members of the public and press were also present.

Pledge of Allegiance

Person of the Year Plaque Presentation

The 2016 plaques and checks were presented to Person of the Year Kate Newman for the dedicated work she has tirelessly done for the Bushkill Outreach food Pantry, and finalists, Andy Zaso for Mady's Angels and Al Compoly, Jr. for his dedication to our veterans with Operation Chillout.

Senator Scavello, Rep. Rosemary Brown and Dr. Niver presented Person of the Year recipient Kate Newman and finalists, Andy Zaso and Al Compoly, Jr. each with letters of accommodation and thanked the township for their acknowledgment of the volunteers and the organizations they represent.

Approval of Minutes

Annette Atkinson made a motion to approve the January 3, 2017 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

Attorney Gaul reported that an executive session was held prior to the meeting to go over pending legal matters with the township solicitor.

Engineers Report

Auto Zone Land Development; Jeff Berneburg of MDM Civil Engineering was present on behalf of the applicant.

Mr. Courtright stated that the MST Planning Commission reviewed the plan and has recommend approval with a list of conditions.

Mr. Berneburg stated that the proposed site is located at 5118 Milford Road, between the CVS Pharmacy and the ESSA Bank. The building will be 6,816 sq. ft., with two entrances to the store. There are (42) parking spaces proposed.

Mr. Berneburg stated that a request for a modification of regulations has been submitted for approval. The modification requested is to permit connection to the on-site stormwater collection & conveyance system as the roof leaders are collected in a storm sewer and directed to an infiltration facility. Mr. Courtright recommended granting the modification request.

Mr. Courtright recommended the Auto Zone Land Development plan be approved subject to the following conditions being completed prior to signing the plan:

- a. Improvements Agreement with Financial Security
- b. Stormwater Agreement and Financial Security for required Improvements
- c. Required Deposit for Stormwater Maintenance Fund
- d. Complete all Affidavits and Certifications
- e. Monroe County Conservation District Approval
- f. Payment of Any Outstanding Fees
- g. Purchase of the Required Sewer EDU
- h. NPDES Permit
- i. Blanket Easement for Access to Stormwater & Sewer For Lights
- j. Blanket Easement for Access to Township Sewer Facilities
- k. Knox Box Installed
- l. Vehicle Protection Devices Surrounding Propane Tank

Mark Oney made a motion to grant the modification request as stated. Mike Dwyer seconded the motion. Motion passed 3-0.

Mark Oney made a motion to approve the Auto Zone Land Development subject to the Township Engineer's conditions. Mike Dwyer seconded the motion. Motion passed 3-0.

Mike Dwyer stated that because Auto Zone will be in the LERTA Zone, there is paperwork that must be completed prior to applying for the township building and zoning permits. Mr. Berneburg was instructed to contact the Zoning Department.

HaRa Corporation Minor Subdivision; A letter was received from Andrew Wolfe, Esq., on behalf of HaRa, Inc. requesting that a decision be tabled until February 28, 2017 in order to address the Township Solicitor's comments. Mike Dwyer made a motion to accept the letter extending the time to render a decision until February 28, 2017. Mark Oney seconded the motion. Motion passed 3-0.

Hillside Pyramid Health Care Land Development Plan; Chris McDermott, P.E. of Reilley Engineering was present on behalf of the applicant.

Mr. McDermott stated that in 2012 a conditional use was approved for a drug and alcohol facility with 110 beds. The applicant is now proposing to put a modular building on site in order to create more patient rooms in the existing building. There are currently 98 beds. The applicant would like to move the administrative and meeting rooms to the modular building and utilize the current building for the additional beds for patients.

The proposed modular building is 2,326 sq. ft. (35'x66'). The building will displace seven parking spaces.

In the event additional patient beds are needed in the future, a conditional use hearing will be required in order to increase the number of patient beds allowed. Mr. McDermott stated that this has already been discussed with the township zoning officer.

When asked if the septic system can accommodate the additional flow, Mr. McDermott stated that it is the same system that was there and yes, it will work. Mr. Courtright concurred.

The modular building will sit adjacent to the existing building and connect to the existing water and sewer.

This is a land development plan, no expansion of use because it was already conditionally approved for 110 patient beds.

Mr. Courtright stated that the MST Planning Commission did make a recommendation to approve the plan and the modification requests.

Modification Requests

1. The applicant is seeking a modification from providing the grid numbers due to the county wide re-addressing project making the grid numbers obsolete. Mark Oney made a motion to grant the waiver to not be required to show the grid numbers. Mike Dwyer seconded the motion. Motion passed 3-0.
2. The applicant is seeking a modification for the required plan sheet size in order to use the standard 24"x36" sheet size. Mark Oney made a motion to grant the waiver to allow the standard sheet size for the plans. Mike Dwyer seconded the motion. Motion passed 3-0.

A Look Ahead Presentation for 2017

(A complete copy of the Look Ahead 2017 report is available on the township website)

A PowerPoint presentation showcasing the "2017 Look Ahead" was given by the Township Staff and Board of Supervisors. Ms. Atkinson stated that copies of the presentation will be posted to the township website.

The report reviews accomplishments and plans of the Township's general government, administration, communications, budget & finance, parks, public works, sewer, zoning, economic development, historical and special events.

Following the presentation, several of those in attendance praised the Township for doing such a good job.

Correspondence

None

Treasurer's Report

Payables; Mike Dwyer made a motion to approve the general fund payables in the amount of \$189,356.92. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$104,946.17. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$25,281.09. Mark Oney seconded the motion. Motion passed 3-0.

Solicitors Report

None

Old Business

None

New Business

Fee waiver request for Bushkill Outreach to use the Whispering Pines Banquet Hall on April 24, 2017: Annette Atkinson made a motion to grant the waiver request submitted by Bushkill Outreach to use the Whispering Pines Banquet Hall on April 24, 2017. Mike Dwyer seconded the motion. Motion passed 3-0.

Fee waiver request received from Marshalls Creek Fire Company for Cub Scout Pack 100 to use the Whispering Pines Banquet Hall on March 5, 2017: Annette Atkinson made a motion to grant the waiver request submitted by the Marshalls Creek Fire Company for Cub Scout Pack 100 to use the Whispering Pines Banquet Hall on March 5, 2017. Mike Dwyer seconded the motion. Motion passed 3-0.

Cancel the February 9, 2017 Board of Supervisors Public Hearing: Annette Atkinson made a motion to canceling the February 9, 2017 public hearing. Mark Oney seconded the motion. Motion passed 3-0.

Schedule a Public Hearing for an Ordinance of the Township of Middle Smithfield, Monroe County, Pennsylvania, Amending the Township's Code of Ordinances, Part II, "General

Legislation”, Chapter 200 “Zoning”, Division 83 “Zoning Hearing Board”; Revising Section 083-010, “Membership, to Permit the Appointment of Alternate Zoning Hearing Board Members, and to Add Additional Qualifications for Zoning Hearing Board Members; and Providing for other Miscellaneous Matters: Annette Atkinson made a motion to schedule a public hearing on March 23, 2017 at 7pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Public Comment

Danny Younger asked the Supervisors about the National Park Service razing structures within the National Park. Ms. Atkinson stated that Superintendent John Donahue said that they are not razing any structures within the township.

Several members of the public stated that the presentation of A Look Ahead 2017 was insightful and thanked the Board of Supervisors for the wonderful job they are doing.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 9:03pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
 Township Secretary
 January 26, 2017

General fund

Num	Name	Memo	Credit
14772	District Court 43-4-01	filing fees for civil complaint @ 335 Lower Lakeview Drive Boston & Associates	101.00
14773	209 Enterprises	inv 101-08939 anti-skid	595.73
14774	Ace Trucking & Repairs, Inc	inv 11876 inspections	50.00
14775	Advance Auto Parts	1872124821	23.98
14776	AFLAC	inv 909263 insurance a/c y2051	384.26
14777	Allstate Septic Systems, LLP	inv 279571 bark park / ice rink	140.00
14778	Alura Business Solutions LLC	inv 26296 computer support	1,097.50
14779	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	1,566.82
14780	Bergey's, Inc	invs ph558991/560174/560782/560968 parts	198.31
14781	BFMC, Inc	inv 16957 parking tickets	374.77
14782	Bradco Supply Co	invs 147717/14773/147723/147985/148005 signs	1,003.25
14783	Bushkill Outreach	Person of the Year winner donation	2,000.00
14784	Cargill, Inc	ClearLane invs 2903127317-2903205612	47,027.42
14785	Claude S. Cyphers, Inc	invs 653567 / 691 / 876 parts	535.87
14786	Cleveland Brothers	inv inpp1964186 paint	98.10

14787	Commonwealth of Pennsylvania..	application for UCC Certification	50.00
14788	Cramer's Home Center	a/c 2238920 supplies	247.90
14789	CS-Graphx	inv 116883 annual support & Maintenance agreement	1,850.00
14790	DCED	L& I 003479 2nd qtr 2016 permits	248.00
14791	FedEx	inv 566354252	43.45
14792	Francis C. Disalvo	invs 01051731646 / 01121731894 parts	24.40
14793	General Code, LLC	invs gc 4213 /gc100625 /pg10948	2,716.57
14794	Gilmore & Associates, Inc.	Engineering invs 159550-159554	9,514.09
14795	Good's Store, Inc	tran# 106024 hem uniform	17.31
14796	Grainger, Inc.	inv 9327813441 trash bags	420.30
14797	H.A. Thomson	inv 333130 Public Officials bond for Oney	1,426.00
14798	King, Spry, Herman, Freund & Paul LLC	Legal Fees invs 115308-115318	6,818.00
14799	Lawson Products, Inc.	invs 9304627970 / 9304632900 parts	112.67
14800	Leon Clapper, Inc.	inv 22716 water system repairs	840.00
14801	Leroy Lewis	contracted maintenance- dog park	200.00
14802	Lewis True Value	a/c 1120 parts & supplies 11/29-12/22	573.17
14803	M.S.T.S.D.	ms-0032 sewer	350.00
14804	Macmillan Oil	inv 29227 motor oil	695.00
14805	Mady's Angels	Person of the Year Finalist Donation	750.00
14806	Matergia and Dunn	statement 96 zoning hearing board	1,320.00
14807	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	11,153.13
14808	Miggys Five	kitchen supplies 12/27-1/18	116.03
14809	Monroe County Assessment	January sales list	16.00
14810	NAPA Auto Parts	invs 823126/825048/825219/825740/825808 parts	387.68
14811	Operation Chillout	Person of the year Finalist Donation	750.00
14812	PA Chapter of APA	inv 2017-121 annual renewal	117.00
14813	PA Municipal Health Insurance Cooperative	10207571-72 health insurance	45,249.32
14814	PA One Call System, Inc.	inv 710747 monthly activity fee	12.52
14815	Panko Reporting	inv 33920 cr ordinance 210	191.00
14816	PAPCO	invs 2062135/2063067/2067026 gas	4,957.70
14817	Pennsylvania American Water	1024210033478776 hydrants	137.76
14818	Penteledata	inv b2893770 email boxes	171.77
14819	PMRS	450275n correction to ck#14764	30.00
14820	Pocono 4 Wheel Drive	inv 216405 parts	40.00
14821	Pocono Profoods	inv 849313 paper towels	133.90
14822	Pocono Record	stmt 120736 public notices 11/15-12/22	830.20
14823	Postage Pros Plus Inc	inv 14183a postage meter supplies	137.62
14824	Puiu-Vali Luea	09/4c/3/22 tax assessment refund	15.47
14825	RICOH USA, Inc	inv 5046372999 additional copies	362.89
14826	Scot Lubricants, LLC	inv 0032424-in parts	627.00
14827	Smith Motor	inv 5045109 sensor	124.57
14828	Spencer Pettus Machine Company	inv 37519 parts for paver	2,783.49
14829	Staples Advantage	invs 8042363503/733152/745306 office supplies	514.25
14830	Stengel Bros., Inc.	inv 381749 repairs	3,226.62

14831	Super Heat, Inc	invs 1807-20230/31/33/34/402 repairs	20,416.87
14832	Telco	inv 26373 annual traffic signal maintenance	8,358.00
14833	Tulpehocken Spring Water	inv 2737013 water	37.80
14834	Verizon	570223050340643y	296.88
14835	Verizon Wireless	inv 9778904997 cell phones	228.34
14836	Warehouse Battery Outlet, Inc	inv 343920 batteries	44.55
14837	Waste Management	inv 3135260-0203-2 dumpster service	494.40
14838	Winter Equipment Co	inv iv31971 plow guards	414.15
14839	DCED	L& I 003479 3rd qtr 2016 permits	200.00
14840	Pennsylvania American Water	1024220008909318 bark park	17.16
14841	PMRS	45-027-5 N Admin fee	900.00
14842	DCED	L& I 003479 4th qtr 2016 permits	132.00
14843	Met Ed	100114051681 bark park	19.34
14844	Met Ed	100059550028 Echo Lake	67.46
14845	Met Ed	100069220836 River Rd light	17.92
14846	Met Ed	100073577916 Sellersville light	33.91
14847	Met Ed	100036091245 bldg B	1,115.90
14848	Met Ed	100016951467 bldg A	1,044.34
14849	Met Ed	100016915751 Municipal Light	18.11
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			189,356.92

Sewer fund

Num	Name	Memo	Credit
12028	ALLSTATE SEPTIC SYSTEMS, LLP	279486	232.50
12029	Blooming Glen Contractors		56,580.14
12030	Evoqua Water Technologies	902939851	4,578.24
12031	GILMORE & ASSOCIATES, INC.	159560	2,067.50
12032	PA ONE CALL SYSTEM, INC.	710749	7.62
12033	PENNSYLVANIA AMERICAN WATER	1024-210031497597	16.35
12034	B. Newhart & Sons, Inc.	010717	880.00
12035	KING SPRY HERMAN FREUND & FAUL	115311	790.50
12036	PROSSER LABORATORIES, INC. SIANA BELLWOAR & MCANDREW		25,698.31
12037	LLP	69735	325.50
12038	W.G. MALDEN	11439	350.00
12039	WASTE MANAGEMENT	3130671-0203-5	2,876.36
12040	VERIZON	570588028984296Y - PS#4 - MAPLE LN	34.70
12041	VERIZON	570588074284385Y - PS#3 - MCCOLE & 209	35.00
12042	VERIZON	570588075284434Y - PS#7 MCCOLE & NP	35.24
12043	VERIZON	570223102484027Y - PS#6 SELLERSVILLE	39.39
12046	VERIZON	570588113413383Y - PS#8 LOTP	35.00
12047	VERIZON	570588113513455Y - PS#2 FAIRWAY VILLAS	35.00
12048	VERIZON	570588658114420Y - WL MTN PASS	33.54
12049	VERIZON	570223737828754Y - RT 209	204.79

12050	VERIZON	570588764629956Y - MAIN STP	75.14
12051	VERIZON	570223818989863Y - PS#9 OAK GROVE	38.65
12052	VERIZON	570223860470846Y - PS#10 BRD	37.02
12053	MET-ED	100044863148 - WL ISLAND VIEW	26.39
12054	MET-ED	100016914275 PS#5 RT 209 & MUNICIPAL	384.06
12055	MET-ED	100018446334 - PS#3 MCCOLE & 209	123.61
12056	MET-ED	100018440378 - PS#4 MAPLE LN	399.63
12057	MET-ED	100016867432 PS#8 LOTP	288.42
12058	MET-ED	100018442556 - PS#7 MCCOLE & NP	179.68
12059	MET-ED	100081035618 - LIFT STATION	19.93
12060	MET-ED	100083606630 - PS#9 OAK GROVE	123.36
12061	MET-ED	100018448652 - MAIN STP	6,227.83
12062	MET-ED	100089058661 - RT 209	18.07
12063	MET-ED	100016629691 - SLEEPY HOLLOW FAIRWAY	206.44
12064	MET-ED	100076523768 WL MTN PASS	1,048.20
12065	MET-ED	100080913799 - OFF SLEEPY HOLLOW	143.82
12066	MET-ED	100044877809 - WL CLUBHOUSE DR	23.69
12067	MET-ED	100080916826 - PS#2 FAIRWAY VILLAS	42.19
12068	MET-ED	100080920901 - TREE TOPS	30.93
12069	MET-ED	100018353951 - PS#6 SELLERSVILLE	616.44
12070	VERIZON	570223102584198Y - PS#5 RT 209 & MUNICIPAL	36.99
			104,946.17

Golf Course fund

Num	Name	Memo	Amount
60000	North Coast Golf Shows, Inc	Phila. & NJ Golf shows	(1,790.00)
60001	Advance Auto Parts	1872124821	(216.37)
60002	Blue Ridge Communications	0109950-03 internet	(49.95)
60003	Claude S. Cyphers, Inc.	inv 653245 parts	(161.85)
60004	Commonwealth of PA	id 62699 food license renewal	(82.00)
60005	Connoisseur Media	inv 1161033742 radio ads	(504.00)
60006	Ecolab	inv 94284930 towel dispensers	(493.44)
60007	Finch Services, Inc	inv b23096 parts	(634.17)
60008	Genesis Golf Trips.	inv 6900 2017 Mid-Atlantic catalog ad	(250.00)
60009	Hellers Gas, Inc.	invs 693759 / 757 propane	(2,322.42)
60010	Kevin Dixon	reimburse for golf show expenses	(610.33)
60011	Kistler O'Brien Fire Protection	inv 643202 semi annual inspection	(177.50)
60012	M.S.T.S.D.	BR-Amenity3 sewer	(525.00)
60013	Marshalls Creek Plumbing	inv 11374 lights for clubhouse	(554.60)
60014	MST 2012 G.O.B.	monthly installment for 2012 GOB 2013 payments	(863.02)
60015	Northeast Fire Services & Inspections, LL	invs s16-116 / 16-122	(8,751.00)
60016	PA American Water	1204210033261244 club house	(125.80)
60017	Pocono Mountains Vacation Bureau	inv 58658 golf around cards	(450.00)

60018	R&R Products	inv cd2083122 parts & tools	(243.30)
60019	Super Heat, Inc	inv 1064-19529 heating repairs	(120.00)
60020	SynaTek	inv 141388 greens maitenance supplies (3% discount)	(3,063.05)
60021	Synthia Garcia.	return of securtiy deposit for Whispering Pines rental 1/7	(260.00)
60022	USGA	ID# 43695790 2017 membership renewal	(110.00)
60023	Verizon	5702238140	(51.61)
60024	Waste Management	invs 312816302037 / 313526202038 maint bldg	(334.57)
60025	Met-Ed	100104048101 pump house Doral Court	(16.81)
60026	Waste Management	invs 312816202039 / 313526102030 clubhouse	(457.45)
60027	Met-Ed	100081748863 golf maint bldg	(270.82)
60028	Met-Ed	100081748855 pump house tomx rd	(332.44)
60029	Met-Ed	100081784231 big ridge drive	(61.06)
60030	Met-Ed	100085171773 guard shack	(314.65)
60031	Met-Ed	100081748848 clubhouse	<u>(1,083.88)</u>
			(25,281.09)