

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, April 28, 2016 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Township Supervisors present: Annette Atkinson, Mike Dwyer and Mark Oney. Also in attendance: Township Solicitor Michael Gaul, Esq., Township Secretary and three members of the public.

Presenters: Charles Vogt, Esq. on behalf of The Bushkill Group for Fairway Villas Phase IV.

### **Pledge of Allegiance**

### **Approval of Minutes**

Annette Atkinson made a motion to approve the April 14, 2016 minutes. Mark Oney seconded the motion. Motion passed 3-0.

### **Report of Executive Session(s)**

Attorney Gaul stated that no executive sessions were held in the last two weeks.

### **Announcements**

The 1,000 Feet of Street road cleanup brought out over 130 volunteers. A majority of Creek Road, Route 209, Sellersville and numerous township roads were cleaned during the bi-annual street cleanup totaling over 18 miles of roads.

Congratulation to Gina Bertucci and Carl Wilgus, members of the Middle Smithfield Township Economic Development Committee. Gina Bertucci received the Frank Schoelch Community Commitment Award. Carl Wilgus received the Citizen of the Year Award. Both awards were presented at a reception held at the Stroudsmoor by The Greater Pocono Chamber of Commerce.

Mastodon Madness scavenger hunt for school age children kicks off on May 2<sup>nd</sup> and ends May 17<sup>th</sup> at the Hughes Library at 6pm.

The Monroe County Women's Commission honored Women in Public Service at the Monroe County Commissioners meeting. In the afternoon, the celebration continued at ESU in cooperation with ESU Women's Studies.

The Tall Cedars raised over \$3,000 for veterans through an event held at the Whispering Pines Banquet Hall.

The Penn State Master Gardeners Class is scheduled for May 7<sup>th</sup>. The township is sponsoring the cost of the class for anyone that would like to commit to a gardening plot at the Community Gardens Park.

**Correspondence**

A thank you letter was received from Beth Summers on behalf of AARP for the use of the municipal building in order to assist in the preparation of taxes.

**Treasurer's Report**

Mike Dwyer reported that all the township accounts are at or below budget.

Mike Dwyer made a motion to approve the general fund payables in the amount of \$47,884.67. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$46,152.25. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf fund payables in the amount of \$14,878.07. Mark Oney seconded the motion. Motion passed 3-0.

**Solicitors Report**

None

**Engineers Report**

None

**Old Business**

None

**New Business**

Confirmation of Continued Temporary Suspension of Final Approval Rights of Phase IV Fairway Villas; Annette Atkinson made a motion to approve an agreement regarding Confirmation of Continued Temporary Suspension of Final Approval Rights of Phase IV Fairway Villas, extending the current agreement to December 31, 2019. Mike Dwyer seconded the motion. Motion passed 3-0.

Resolution 04-2016-4 Miller Joinder Deed; Annette Atkinson made a motion to approve Resolution 04-2016-4. Mike Dwyer seconded the motion. Motion passed 3-0.

Resolution 04-2016-5 Disposition of Certain Records; Annette Atkinson made a motion to approve Resolution 04-2016-5. Mark Oney seconded the motion. Motion passed 3-0.

**Public Comment**

None

## Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:09pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell  
Township Secretary  
April 28, 2016

## General fund

Num	Name	Memo	Credit
13909	Blue Ridge Communications TV-13	dvd "Eat Local"	31.75
13910	Blackout-Design.Com	deposit for website support	2,250.00
13911	209 Enterprises	inv 101-07673 materials Shady Hill	108.74
13912	A & L Transmission	inv 11481 tires	210.00
13913	Absolute Plumbing Heating A/C	inv 831 new faucets	587.28
13914	AFLAC	inv 958188 a/c y2051	384.26
13915	Allstate Septic Systems, LLP	inv 266962 / 267147 porta poties & ins waiver fee	1,085.00
13916	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	1,216.15
13917	Blue Ridge Communications TV-13	dvd video of real estate Q & A	31.75
13918	Cleveland Brothers	invs inpp1612539 / 1618140 parts	155.40
13919	CNH Capital	5043-9355-0140-9770	326.70
13920	First Insurance Funding Corp	900-2015857	8,476.46
13921	Five Star Equipment	inv p21550 wiper arm & blade	139.43
13922	Friedman Electric	invs s024410843.001 / 025028483.001 less cm	107.89
13923	Holly Freese.	milage reimbursement for PSATS conference	142.56
13924	Issuetrak	inv 12874 tracking software	2,990.00
13925	Judith Acosta	reimbursement for milage PSATS training	133.38
13926	King, Spry, Herman, Freund & Paul LLC	legal fees invs 108244-108253	7,473.00
13927	Leroy Lewis	contracted maintenance- dog park	200.00
13928	Middle Smithfield Materials	inv 24816 stump disposal Shady hill drainage project	525.00
13929	Miggys Five	kitchen supplies 3/9-4/12	538.95
13930	Minuteman Press of Stroudsburg	inv 11736 banner for \$25 golf	495.00
13931	Neopost	7900 0444 6025 7144	28.56
13932	Northeast Fire Services & Inspections, LL	inv s16-026 heads, piping & fittings	980.00
13933	Panko Reporting	inv 32945 proposed ordinance amendment	327.05
13934	Pennsylvania American Water	1024220008909318 bark park	205.82
13935	Penteledata	inv b2699143 email boxes	171.77
13936	PMRS	45-027-5n pension	11,923.83
13937	Pocono Profoods	inv 769477 bathroom supplies	227.20

13938	RICOH USA, Inc	inv 1062080388 ink for copiers	47.50
13939	SFM Consulting LLC	inv z-008 zoing officer 4/11-4/22	2,080.00
13940	Stiff Oil Co.	inv 20785 diesel	2,510.01
13941	Tulpehocken Spring Water	a/c 13876 water	182.40
13942	Uline	inv 75907018 safety vests, gloves	478.39
13943	Verizon	570220503	302.90
13944	Verizon Wireless	inv 9763982500 cellphones	228.70
13945	Waste Management	inv 3066781-0203-0	477.19
13946	Met Ed	100059550028 Echo Lake	31.42
13947	Met Ed	100073577916 Sellersville light	34.51
13948	Met Ed	100069220836 River Rd light	17.95
13949	Met Ed	100016915751 municipal light	20.77
			<u>47,884.67</u>

### Sewer fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
11603	B. Newhart & Sons, Inc.	041516	-880.00
11604	Blooming Glen Contractors	Payment #1 for Blg Ridge Pump Station	25,377.82
11605	Carbitrol Corporation	76218	-7,210.16
11606	COYNE CHEMICAL	238212	-2,820.00
11607	EJ's Preventative Maintenance	7336	-290.00
11608	PENNSYLVANIA AMERICAN WATER	1024-210031497597	-15.69
11609	STRAND		-3,552.00
11610	W.G. MALDEN	10449	-509.00
11611	MET-ED	100016867432 - PS#8 LOTP	-146.95
11612	MET-ED	100083606630 - Oak Grove	-111.92
11613	MET-ED	100018448652 - Main STP	-4,413.13
11614	MET-ED	100089058661 - Rt 209	-17.94
11615	MET-ED	100044877809 - WL Clubhouse Dr	-20.47
11616	MET-ED	100018353951 - PS #6 Sellersville 570588074284385Y - PS#5 209 &	-452.00
11617	VERIZON	Municipal	-35.17
11618	VERIZON	570588028984296Y - PS#4 Maple Ln	-35.17
11619	VERIZON	570588113413383Y - PS#8 LOTP	-35.17
11620	VERIZON	570588075284434Y - PS#7 McCole & NP	-35.17
11621	VERIZON	570223818989863Y - Oak Grove	-8.51
11622	VERIZON	570588764629956Y - Main STP	-77.35
11623	VERIZON	570588658114420Y - WL Mtn Pass 570588113513455Y - PS#2 Fairway	-34.71
11624	VERIZON	Villas	-35.17
11625	VERIZON	570223102484027Y - PS#6 Sellersville	-38.75
			<u>-</u>
			46,152.25

### Golf fund

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<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
3747	Absolute Plumbing Heating A/C	inv 832 install lines for washer hook-up	(385.00)
3748	Advance Auto Parts	inv 6952610308808 fuel filters, parts	(63.94)
3749	Cutter & Buck	pro shop merchandise	(2,532.96)
3750	Genesis Turfgrass Inc.	inv 55489 greens maintenance supplies	(6,876.50)
3751	PA American Water	1024210033261244 clubhouse	(120.50)
3752	Pocono Mountains Vacation Bureau	pmvb golf campaign	(1,250.00)
3753	Town Talk MFG., Co	inv 493537 pro shop merchandise	(449.54)
3754	Verizon	570223814063192y	(51.69)
3755	Warehouse Battery Outlet, Inc	inv 319361 batteries	(207.24)
3756	Waste Management	306678302036 maint bldg	(161.41)
3757	Window Wizard, Inc	inv 1830 window cleaning whispering pines	(315.00)
3758	Pocono Mountains Vacation Bureau	level 3 digital ads	(1,500.00)
3759	Waste Management	306678202038 clubhouse	(127.03)
3760	Met-Ed	100081748855 pump house tom x rd	(293.75)
3761	Met-Ed	100104048101 pump house doral crt	(16.53)
3762	Met-Ed	100081748863 Maintenance bldg	(283.92)
3763	Met-Ed	100081784231 big ridge dr	(156.32)
3764	Met-Ed	100085171773 guard shack	(86.74)
			<u>(14,878.07)</u>