

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, June 9, 2016 at 7pm at the Schoonover Municipal Building with Michael Dwyer, Vice Chair, presiding.

Township Supervisors present: Mike Dwyer and Mark Oney. Also in attendance: Township Solicitor Michael Gaul, Esq., Township Secretary Michele Clewell, and two members of the public.

Pledge of Allegiance

Approval of Minutes

Mike Dwyer made a motion to approve the May 26, 2016 minutes. Mark Oney seconded the motion. Motion passed 2-0.

Report of Executive Session(s)

Attorney Gaul stated that an executive session was held prior to this meeting to review pending legal matters with the township solicitor.

Announcements

None

Committee Reports

Eastern Monroe Regional Park Commission; No report was made available, however the Supervisors did meet with the Smithfield Township Supervisors and Regional Park Commission in order to discuss the bike park bid that was received. The bid came in over budget and was rejected. The consensus of both Boards and Park Commission members is to only build the track without all the extras.

Parks and Recreation; The Community Gardens ribbon cutting and the grand opening of the new playground was held on June 4, 2016 with over 30 enthusiastic members of the public in attendance. The ribbon cutting for the Echo Lake Park playground and dedication of the Veterans Memorial built by Eagle Scout Joe Schuon was held on May 22, 2016.

Historical Commission; Memory Makers will be held on August 20, 2016 at Pocono Palace. The history of local resorts will be discussed by this year's speaker, Dr. Lawrence Squeri, author of Better in the Poconos- The Story of Pennsylvania Vacation Land.

EDC; Mastodon Madness Scavenger Hunt was held on May 17, 2016 with 40 children participating in the hunt. Local businesses supplied prizes for the drawing with six winners all together.

Planning Commission; Continuing Education webinars sponsored by the Penn State Cooperative Extension were summarized to include Act 537 Sewage Facilities Planning Requirements, PA

Demographics; Sources & Trends, Creating Cool Roof Zones to name a few of the webinars that will be held during the spring & summer 2016 session.

Township Monthly Reports

Sewer Department; with one month remaining in the quarter, the collection rate for the 2nd quarter was at 76%. Capital improvements are progressing as expected with the rehabilitation of the North Park pump station #7 and the Big Ridge pump station #10.

Golf Course & Banquet Hall; Mady's Angels Golf Tournament was held on May 22, 2016 with a total of (62) golfers participating. The Father's Day Golf sale has just begun; purchase a \$60 gift certificate for \$35 at the Pro Shop. The Supervisors are moving forward with Advantage Golf Advisors in order to obtain a golf course appraisal for the sale of the golf course.

Zoning Department; Four enforcement notices, one notice of violation and three outdoor burning warning letters were issued for the month. There were (34) various zoning permits issued as well as certificate of uses & occupancy.

Public Works; Paving season is underway with Wooddale/Coolbaugh and Oak Grove receiving tar and chip. Community Drive received spot paving in preparation of the August marathon.

Oak Grove Compost Site; The residents are taking advantage of the free products; Mike Dwyer joking remarked that the facility can't make the compost fast enough.

Correspondence

None

Treasurer's Report

Finance Update; Mike Dwyer reported that the township continues to do well and the payment of bills continues to be timely.

Payables; Mike Dwyer made a motion to pay the general fund payables in the amount of \$76,514.18. Mark Oney seconded the motion. Motion passed 2-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$147,308.73. Mark Oney seconded the motion. Motion passed 2-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$24,413.70. Mark Oney seconded the motion. Motion passed 2-0.

Mike Dwyer made a motion to approve the cable franchise fee payables in the amount of \$52,679.97. Mark Oney seconded the motion. Motion passed 2-0.

Solicitors Report

MST v. Robertson Zoning Enforcement Action; Attorney Gaul explained that due to a zoning violation; for the storage of junk or commercial equipment on their property, the matter went before the District Justice. The District Justice did award the court cost but did not issue a fine. Attorney Gaul is requesting authorization from the Supervisors to file an appeal to the Monroe County Court. Mike Dwyer made a motion authorizing Attorney Gaul to file an appeal with the Monroe County Court. Mark Oney asked if this complaint started as a nuisance. Attorney Gaul stated that this complaint began against the property owner and has been ongoing since 2009. Mark Oney seconded the motion. Motion passed 2-0.

Engineers Report

None

Old Business

None

New Business

Authorize the Township Solicitor to Prepare and Advertise for a Public Hearing for the Middle Smithfield Township Parking Ordinance; Mark Oney made a motion to table authorizing the solicitor to prepare the proposed ordinance and advertise for a public hearing. Mike Dwyer seconded the motion. Motion passed 2-0.

Alternate Zoning Officer Appointment; Mark Oney made a motion to appoint Dave Manter as the Alternate Zoning Officer on an as needed basis, at the rate of \$65.00 per hour Monday through Friday 9am-5pm and \$100.00 per hour outside of those normal business hours. Mike Dwyer seconded the motion. Motion passed 2-0.

Authorize the Purchase of a 2017 Peterbilt through Co-Stars; Authorize Michael Dwyer to sign on-behalf of the Board of Supervisors; Mark Oney made the motion authorizing Michael J. Dwyer to sign on behalf of the MST Supervisors for the purchase of a 2017 Peterbilt truck through Co-Stars. Mike Dwyer seconded the motion. Motion passed 2-0.

Authorize the Financing through PACAAR; Mark Oney made a motion authorizing the 2017 Peterbilt financing to be through PACAAR. Mike Dwyer seconded the motion. Motion passed 2-0.

Minor Subdivision of Lands of Ha Ra Corporation Request for Extension to Render a Decision; Mark Oney made a motion to accept and grant the request from HaRa Corporation for an extension to render a decision on the minor subdivision plan for an additional 30 days from June 30, 2016. Mike Dwyer seconded the motion. Motion passed 2-0.

Public Comment

Bob Lewis thanked the supervisors for the road work that was done on Wooddale Road and asked when would the lines be painted on the roads. Mike Dwyer said the lines should be painted within the week.

Adjournment

Mark Oney made a motion to adjourn the meeting at 7:18pm. Mike Dwyer seconded the motion. Motion passed 2-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
June 9, 2016

General fund

Num	Name	Memo	Credit
14061	Spring Hill Laser Services Corp	052716 postage for newsletter	1,500.00
14062	Dale Westover	hydraulic pole saw	600.00
14063	Jamie Frailey	memorial garden at Ressica	219.27
14064	Bergey's, Inc	inv's ph533589r /ph534918r parts	358.77
14065	Bradco Supply Co	inv's 140042/46/279/281/283/285/300/303 signs	2,872.65
14066	Chrisotpher Rain	reimburse for milage & supplies	24.32
14067	Cramer's Home Center	inv's 135864 / 1359831 lumber	399.62
14068	David Manter	inv 1202 permits 5/2 - 5/13	311.50
14069	DCED	003479 1st qtr 2016 permits	108.00
14070	Fastenal Company	inv pastr83621 parts	9.98
14071	First Insurance Funding Corp	900-2015857	8,476.46
14072	Five Star Equipment	inv's p23106/23183/23378/23356	530.57
14073	Friedman Electric	inv s024729327.001 lights	46.15
14074	George A. Koteen Associates	inv 20544 share of refund of taxes 3rd party electric accounts	512.58
14075	Good's Store, Inc	inv 14-91973 pw uniforms	1,510.25
14076	Irene McKelvin	tax assessment reduction 09/9b/1/15-10	122.83
14077	John Beniamino.	reimburse for back ground check	41.75
14078	Kistler O'brien Fire Protection	inv 620215 fire exting. inspection	454.00
14079	Lewis True Value	a/c 1120 4/27-5/25/16 supplies	732.12
14080	Matergia and Dunn	stmt 89 zoning hearing board	82.50
14081	Merry Maids	cleaning Admin & PW bldgs	857.00
14082	Met Ed	100114051681 bark park	20.72
14083	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	11,153.13
14084	Oak Grove Multi-Municipal Compost	50% share of 2016 operating costs	9,282.50
14085	PA One Call System, Inc.	685203 monthly activity fee	15.67
14086	Pennsylvania American Water	a/c 1024210033478776 hydrants	135.72

14087	PMRS	45-027-5N pension	12,422.43
14088	Pocono Record	98404 public notice	157.60
14089	RICOH USA, Inc	inv 5042521105 copier	709.77
14090	SFM Consulting LLC	Zoning & Codes May invoices	7,913.44
14091	Smithfield Township	1/2 expense for pora pottie at Mt Nebo Park	47.50
14092	Staples Advantage	inv 8039587324 office supplies	309.99
14093	Stengel Bros., Inc.	inv 372121 replace rear springs	2,046.30
14094	Stephen Pendola	reimburse for back ground check	41.75
14096	Sundance Networks Inc	inv 118149 monthly support & emergency repairs	2,081.50
14097	Trevor & Audrey Barrett	tax assessment reduction 09/119940	14.76
14095	United States Treasury	720-V 2nd Qtr 2016 24-6001492	93.31
14102	UTRS, Inc	inv 40895 copies	5.10
14098	Waste Management	inv 3073057-0203-6 clean up	9,137.52
14099	Zachary E Acosta	reimburse for back ground check	41.75
14100	Alfred S. Arnst	reimburse for background check	41.75
14101	Cory J. Lyon	reimburse for background check	41.75
14103	Bergey's, Inc	inv ph533002r jost fifth wheel	831.51
14104	Claude S. Cyphers, Inc	inv 646482 parts	59.14
14105	Service Tire Truck	inv 82307-26, 871140 tires	97.50
14106	William Parr.	reimbursement for background check	41.75
			<u>76,514.18</u>

Sewer fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
11676	AT&T	0195333847001	-42.96
11677	B. Newhart & Sons, Inc.	052616	-880.00
11678	Basic Power, Inc.	003	-458.00
11679	Blooming Glen Contractors	Payment #2 for Big Ridge Pump Station	-41,220.12
11680	MST2012GOB	2015 MST 2012GOB	-38,819.79
11681	NEUTRON INDUSTRIES	97807179	-3,927.40
11682	PROSSER LABORATORIES, INC.		-51,660.46
11683	PROTHONOTARY	June Lien Sats	-14.00
11684	STRAND		-2,546.40
11685	WASTE MANAGEMENT	3074053-0203-4	-7,369.28
11686	WG MALDEN	10568	-350.00
11687	PA ONE CALL SYSTEM, INC.	685205	<u>-20.32</u>
			-
			147,308.73

Golf fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
3808	Don Henry	fill in at pro shop 13.5 hours	(135.00)

3809	LT Verrastro Beverage	beer	(480.42)
3810	Banko Beverage	beer	(129.43)
3811	Blue Ridge Communications	0109950-03 internet	(49.95)
3812	Devereux	inv 3154 tees	(107.00)
3813	Fisher & Son Co., Inc.	inv 154905-in	(9,384.00)
3814	Genesis Turfgrass Inc.	inv 57051 fertilizer	(721.10)
3815	Keystone's Premier Golf Association	invs 01-0026-27-28 handicap fees	(665.00)
3816	Kistler O'Brien Fire Protection	inv 620411 fire extinguisher annual maintenance	(590.00)
3817	Lawson Products	inv 9304114378 paint	(187.73)
3818	MST 2012 G.O.B.	monthly installment for 2012 GOB 2013 payments	(863.02)
3819	P&S Garage	inv 83322 tires & inspections	(480.02)
3820	PAi Inc	inv 2560604 hats	(752.63)
3821	Pocono ProFoods	inv's 783404 / 770108 / 773653 food	(564.20)
3822	Roy's Steiner Sales & Service, Inc	inv 8079 tractor repairs	(2,818.75)
3823	Steckel Publications, Inc.	inv 23994 business cards	(205.00)
3824	Super Heat, Inc	inv 164-16591 a/c repairs	(1,699.68)
3825	Otis Elevator	inv nps07144316 elevator service contract	(3,378.36)
3826	Advance Auto Parts	inv 6952615900571 filters	(20.08)
3827	Kevin Dixon	reimburse for expenses	(315.29)
3828	Super Heat, Inc	inv 1064-15394 a/c repairs	(238.67)
3829	Verizon	570-223-8099	<u>(628.37)</u>
			(24,413.70)

Cable fees fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
1111	Bushkill Emergency Corps	1st qtr cable franchise fee	2,000.00
1112	Suburban E.M.S.	1st qtr cable franchise fee	2,000.00
1113	Marshalls Creek Fire Co	1st qtr cable franchise fee fire & EMS	32,808.78
1114	Bushkill Fire Co.	1st qtr cable franchise fee	7,935.60
1115	Shawnee Fire Co	1st qtr cable franchise fee	<u>7,935.59</u>
			52,679.97