

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, July 14, 2016 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present: Annette Atkinson, Mike Dwyer and Mark Oney. Also in attendance; Township Solicitor Michael Gaul, Esq., Township Engineer Fred Courtright, P.E., Township Secretary Michele L. Clewell, PA State Senator Mario Scavello, Person of the Year recipient's Tim O'Donnell and Michelle Cacko (Chauly Younger was not present), and MST Employees Robert Rengifo, Holly Freese, Judy Acosta, Karen Stapleton, Christopher Rain, Courtney Woytko and Chantel Wilder. Members of the public and press were also present.

Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to approve the June 23, 2016 minutes. Mark Oney seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

Attorney Gaul reported that an executive session was held prior to the meeting to go over pending legal matters with the township solicitor.

Person of the Year Plaque Presentation

The 2015 plaques were presented to Tim O'Donnell for the Kiwanis Club of the Poconos Daybreak, Michelle Cacko for the East Stroudsburg Youth Association and KidsPeace. Although Chauly Younger was unable to attend, Mrs. Younger was named the 2015 Person of the Year for her efforts educating and supporting her fellow gardeners and encouraging active participation in the gardens park benefiting Bushkill Outreach.

Senator Scavello thanked the township for their acknowledgment of the volunteers and the organizations they represent.

Mid-Year Report Presentation

(A complete copy of the mid-year report is attached to the minutes and will be available on the township website)

Annette Atkinson stated that every year the supervisors give several reports; the December presentation of the Budget to the Public gives a look back report and the report in January is a preview of the year ahead and then the mid-year report assesses where we are with our goals mid-year, and solicits feed-back from the public. This year the township staff was asked to give their department reports.

The synopsis of the mid-year report reviews the accomplishments and plans of the Township's general government, administration, communications, budget & finance, parks, public works, sewer, zoning, economic development, historical and special events.

Correspondence

None

Possible Award of Bids

F.O.B. Superpave; Following review of the bids that were received and opened at the Board of Supervisors' regular meeting on June 23, 2016, Mike Dwyer made a motion to award the bid to Hanson Aggregates as they were the low bidder. Annette Atkinson seconded the motion. Motion passed 3-0.

Treasurer's Report

Mike Dwyer reported that the township remains in good financial health.

Mike Dwyer made a motion to approve the general fund payables in the amount of \$99,805.20. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the reimbursement to Annette Atkinson in the amount of \$266.60. Mark Oney seconded the motion. Annette Atkinson abstained from voting. Motion passed 2-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$160,420.42. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf fund payables in the amount of \$11,848.51. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the liquid fuels fund payables in the amount of \$156,333.24. Mark Oney seconded the motion. Motion passed 3-0.

Solicitors Report

Attorney Gaul reported that a preliminary injunction hearing has been scheduled for Tuesday, July 26, 2016 regarding MST v. Vincent Robertson.

Engineers Report

Adams Drive; Fred Courtright stated that the Adams Drive as-built plan was submitted to the township planning commission and received their recommendation to move it forward to the Board of Supervisors for consideration and approval. Mike Dwyer made a motion to approve the submitted street plan. Approval of the plan is not intended to constitute, and does not constitute, acceptance of the road by the Township. The developer and the Township would need to take additional action before the road would be accepted by the Township. Mark Oney second the motion. Motion passed 3-0.

Old Business

None

New Business

Authorize and Direct the Township Solicitor to Prepare and Advertise Proposed Parking Ordinance; Annette Atkinson made a motion to authorize and direct the township solicitor to prepare and advertise the proposed parking ordinance. Mike Dwyer seconded the motion. Motion passed 3-0.

Authorize the Direct the Township Engineer to Prepare Bid Specifications and Advertise Bid Opening for the UV for the Route 209 Sewage Treatment Plant; Annette Atkinson made a motion to authorize and direct the township engineer to prepare bid specification and to advertise bid acceptance for the UV for the Route 209 STP. Mike Dwyer seconded the motion. Motion passed 3-0.

Authorize the Direct the Township Engineer to Prepare Bid Specifications and Advertise Bid Opening for the Steel Bridge Pump Station Upgrade for the Winona Lakes Sewage Treatment Plant; Annette Atkinson made a motion to authorize and direct the township engineer to prepare bid specifications and advertise bid opening for the steel bridge pump station upgrade for the Winona Lakes Sewage Treatment Plant. Mark Oney seconded the motion. Motion passed 3-0.

Public Comment

None

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 9:15 pm. Mark Oney seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
July 14, 2016

General fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
14162	District Court 43-4-01	service for CV-91-16 re: Chyrstaline	55.00
14163	PSR Inc	est # 13723k repairs	679.70
14164	209 Enterprises	inv 101-08041 Wooddale rd	37.56
14165	A & L Transmission	inv 11682 tires	133.76
14166	Ace Trucking & Repairs, Inc	inv 10551/10737/10766/10907/1914 inspections	250.00

14167	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	1,185.09
14168	Angel Amato	return of deposit Echo Lake pavillion	50.00
14169	Bergey's, Inc	inv ph536587r parts	140.85
14170	Big Boy Hydraulics	inv 17013 repairs	180.00
14171	Boucher & James, Inc	inv 78120 gateway project	202.50
14172	Bradco Supply Co	invs 140966/140963/140961 signs	510.95
14173	Canfields Pet & Farm	inv 129555 straw & grass seed	270.00
14174	Caterpillar Financial Services Corp	001-0761711-000 asphalt compactor	18,229.13
14175	CDW Government	inv dnc3875 computers	1,035.99
14176	Cleveland Brothers	invs inpp1706224 / 1719488 parts	244.21
14177	Cramer's Home Center	inv 1368219 weed wacker string	24.61
14178	David Manter	inv 1215 permits & inspections	363.00
14179	District Court 43-4-01	complaint against Wengrowski	115.00
14180	Donna Flavinney	return of security deposit Echo 7/9	50.00
14181	E.M. Kutz	inv 15016 parts	10.80
14182	FedEx	inv 547052439	19.73
14183	First Insurance Funding Corp	900-2015857	8,476.46
14184	Friedman Electric	invs s0247292327.001 / 025724431.001 parts	412.76
14185	Gilmore & Associates, Inc.	invs 154624 / 154625 engineering	1,407.50
14186	Good's Store, Inc	inv 4420621 uniform pants	39.27
14187	Hajoca Stroudsburg	inv s018009219.001 repair of leaking hydrant	101.72
14188	Hanson Aggregates	inv 2952834 road materials	376.73
14189	Highway Equipment & Supply Co.	invs w70959 / d31969 parts	252.81
14190	Huffmans' Electric	inv 2426.44 replace & repair all bulbs admin bldg	2,426.44
14191	Hunter Keystone Peterbilt, LP	inv 11261750047 alternator	245.47
14192	Janice Watts.	return of security deposit for Ressica rental	50.00
14193	Lewis True Value	a/c 1120 parts & supplies	121.90
14194	M.S.T.S.D.	ms-0032 sewer fee	350.00
14195	Macmillan Oil	inv 22720 motor oil	426.00
14196	Matergia and Dunn	stmt 90 zoning hearing board	280.50
14197	Met Ed	a/c 100114051681 bark park	20.77
14198	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	11,153.13
14199	Miggys Five	a/c 15 kitchen supplies	121.84
14200	Monroe County Control Center	inv 6087 emergency dispatch service	14,317.32
14201	NAPA Auto Parts	invs 796215 / 38245656 parts	240.37
14202	Pamela Dunbar	return of park deposit for 7/18/15 event	50.00
14203	Pennsylvania American Water	a/c 1024210033478776 hydrants	135.72
14204	PMRS	45-027-5N pension	11,329.48
14205	Pocono Mountain Industries	corporate membership	500.00
14206	Pocono Record	a/c 400002100 stmt 100739 public notices	332.60
14207	RICOH USA, Inc	invs 97046891 / 5043157402 copiers	540.21
14208	Robert Rengifo	mileage for sign inventory	5.94
14209	Sandone Tire	inv 1098895 tires	1,083.84

14210	SFM Consulting LLC	invs bc-006 / z-013 zoning & codes	17,962.68
14211	Sundance Networks Inc	inv 118254 monthly contract	330.00
14212	Super Heat, Inc	invs 1807-17190/17099/17013/16912 a/c repairs & parts	1,788.45
14213	Verizon Wireless	inv 9767270832 cell phones	228.70
14214	Warehouse Battery Outlet, Inc	invs 325906 / 326903 tires	379.25
14215	Waste Management	inv 308132802031	489.46
14216	PMRS	45-027-5N admin fee	20.00
14217	PMRS	45-027-5n admin fee Oney	20.00
			<u>99,805.20</u>

Sewer fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
11724	ALLSTATE SEPTIC SYSTEMS, LLP	270438	720.00
11725	AT&T	0195333847001 Payment #3 Project # CM-309A	42.96
11726	Blooming Glen Contractors	14396	108,631.21
11727	Diversified Technology Corp.	14396	820.00
11728	MST2012GOB	2015 MST 2012GOB	38,819.79
11729	NEUTRON INDUSTRIES	97847613	3,927.40
11730	STRAND		2,524.80
11731	W.G. MALDEN	10715	668.00
11732	WASTE MANAGEMENT	3082379-0203-3	<u>4,266.26</u>
			160,420.42

Reimbursement

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
07/15/2016	14222	Annette Atkinson.	reimburse for background check and park signs	<u>266.60</u>
				266.60

Golf course fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
3860	LT Verrastro Beverage	beer	(243.16)
3861	Banko Beverage	beer	(147.45)
3862	Common Wealth of Pennsylvania	alcohol	(240.33)
3863	LT Verrastro Beverage	beer	(127.81)
3864	Resort Beverage	beer	(232.88)
3865	Blue Ridge Communications	0109950-03 internet	(49.95)
3866	Genesis Turfgrass Inc.	inv 58396 greens maintenance supplies	(4,875.32)
3867	Grass Roots Turf Products	inv 812318 flags	(475.20)
3868	M.S.T.S.D.	sewer br-amenity3	(525.00)

3869	Marshalls Creek Plumbing	inv 10754 pipe & fittings sump pump repairs	(48.35)
3870	Miggy's Corp 5	a/c 15 pro shop food	(324.50)
3871	MST 2012 G.O.B.	monthly installment for 2012 GOB payments	(863.02)
3872	Nagle Elevator Inspection & Testing	inv 11168 inspections	(70.00)
3873	Steckel Publications, Inc.	inv 24174 eigth pg ad	(205.00)
3874	Sun Litho-Print, Inc.	inv 38849 gift certificates	(320.00)
3875	Sunsect, Inc	inv 1486 insect repellent	(48.00)
3876	Superior Plus Energy Services	invs 897230/231/232 diesel & gas	(656.88)
3877	Turf Equipment & Supply Co.	inv 942028-00 repairs	(1,790.36)
3878	Wilson Sporting Goods	inv 520401682 balls	(165.00)
3879	Waste Management	inv 308133002037 maint bldg	(164.40)
3880	Waste Management	inv 308132902039 clubhouse	<u>(275.90)</u>
			(11,848.51)

Liquid fuels funds

Num	Name	Memo	Amount
2049	Asphalt Maintenance Solutions, LLC	seal coat & line painting Woodale, Upper Lake, Brushy Mtn, Pocono Dr	121,670.24
2050	Midlantic Marking, Inc.	inv 11596 line painting	<u>-34,663.00</u>
			-
			156,333.24