

The re-scheduled meeting of the Middle Smithfield Township Board of Supervisors was held on Wednesday, September 28, 2016 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present: Annette Atkinson, Mike Dwyer and Mark Oney. Also in attendance, Township Solicitor Michael Gaul, Esq. and Township Secretary Michele L. Clewell

Presenters: Lorraine Tacardon and John Pinto for the Church of St. John Land Development Plan.

Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to approve the September 8, 2016 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session

Attorney Gaul stated that an executive session was held prior to the meeting to go over pending legal matters with the township solicitor. Annette Atkinson stated that an executive session was held on the September 23, 2016 to discuss personnel matters.

Announcements

The Person of the Year deadline has been extended to October 2, 2016.

With the resignation of Robert Hetu from the Economic Development Committee, a vacancy has occurred.

A special thank you to Perkins Restaurant and Wendy's Restaurant for providing each Memory Maker attendee with a coupon to frequent their establishments.

The Marshalls Creek Fire Company Golf Outing was held on September 24, 2016 and was attended by 120 golfers.

The Ghosts of the Pocono Resorts Photo Exhibit reception showcasing Susan Kulick's photos will be held at the township building on October 7, 2016 at 7pm.

Township Cleanup and Freecycle is scheduled for October 7th and 8th, proof of residency is required.

October 12th is Fossil Day, everyone will meet at the township building for light refreshments and then everyone will meet at the Mastodon site for the official Mastodon Marker dedication.

1,000 Feet of Street will be held on Saturday, October 15th

The township's Trunk or Treat will be held at the Resica Park on Saturday, October 22nd.

Leaf collection will begin the week of October 24, 2016 and run for four weeks, weather permitting.

Treasurer's Report

Finance Update; Mike Dwyer stated that the road paving is complete, with ten miles of paved roads throughout the township. Paving to the municipal parking lot will be done prior to the general election.

Income is better than anticipated with expenses low. The sewer fund is doing well as Joan Woisin, Sewer Dept. manager continues to improve on collections, and thereby scheduled capital improvements are scheduled and completed.

Golf income is good, with net expenses less than last year. Mr. John Pinto asked if the golf course is still running in a deficit. Mr. Dwyer stated that it is 30% lower than 3 years ago, but it is becoming more manageable. Mr. Dwyer stated that just like the township parks, the golf course is an amenity of the township.

A portable ice rink is expected to be installed at the Echo Lake Park for the 2016 winter season.

Mike Dwyer made a motion to approve the general fund payables in the amount of \$129,832.04. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$239,871.52. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf fund payables in the amount of \$12,036.41. Mark Oney seconded the motion. Motion passed 3-0.

Solicitors Report

Attorney Gaul stated that the township filed a Civil Complaint against Judith Grecoy on Route 402.

Engineers Report

Church of St. John Land Development Plan; Fred Courtright, P.E., letter dated August 15, 2016 and received by the MST Planning Commission on September 15, 2016 was reviewed.

Lorraine Tacardon on behalf of the Church of St. John provided a revised plan, showing the side yard setback at 42'.

Mr. Courtright's letter recommends the revised plan showing the 42' side yard setback be approved along with the (22) Modification Requests.

Attorney Gaul stated that the modifications are normally listed on the plan. Annette Atkinson made a motion that an annotation all the modification requests be written on the plan. Mike Dwyer seconded the motion. Motion passed 3-0.

Attorney Gaul stated that an additional note should be added to the plan regarding the location of the shed.

Mark Oney made a motion to approve the plan subject to placing an additional note on the plan that reads "the sole purpose of the plan is to designate, for Township approval, the location of the new shed". Mike Dwyer seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to waive the application and review fees for this plan. Annette Atkinson stated that the shed is not storing religious items; it will be used to store files and seasonal holiday decorations for community events. Mark Oney seconded the motion. Motion passed 3-0.

HaRa Corp. Minor Subdivision Plan; A letter was received from the Bushkill Group dated September 28, 2016 requesting to table the matter and to extend the decision on the minor subdivision plan for an additional (30) days beyond September 30, 2016. Mark Oney seconded the motion. Motion passed 3-0.

Mark Oney made a motion that no further extension will be granted beyond the approved 30 days, unless, a representative is present before the Board of Supervisors, within that 30 days in order to provide an update on the progress of the plan. Mike Dwyer seconded the motion. Motion passed 3-0.

Old Business

None

New Business

Resolution 09-2016-1; 21st Bank Joinder Deed; Annette Atkinson made a motion to table action on the 21st Bank Joinder Deed Resolution as the Township Solicitor is reviewing the documents submitted. Mike Dwyer seconded the motion. Motion passed 3-0.

Resolution 09-2016-2; Local Share Account Grant Application for Upgrade to the MST Echo Lake Park, Dog Park and Community Garden Center; Mike Dwyer made a motion to approve Resolution 09-2016-2 LSA Grant Application in the amount of \$92, 175.00 for upgrades to the Echo Lake Park, Dog Park and Community Gardens Pak. Annette Atkinson seconded the motion. Motion passed 3-0.

Resolution 09-2016-3; Local Share Account Grant Application for an Emergency Generator; Annette Atkinson made a motion to approve Resolution 09-2016-3 LSA Grant Application in the amount of \$135,000.00 for an emergency generator for the Whispering Pines Banquet Hall in order to use the banquet hall as of an emergency shelter during times of disaster. Mark Oney

seconded the motion. John Pinto asked if this would be a permanent generator and Mark Oney said yes, it would be. Motion passed 3-0.

Resolution 09-2016-4 Robert and Dawn Miller Joinder Deed; Annette Atkinson made a motion to approve Resolution 09-2016-4. Mike Dwyer seconded the motion. Motion passed 3-0.

Robert Hetu's Letter of Resignation from the MST EDC Committee; Annette Atkinson made a motion to accept Mr. Hetu's letter of resignation. Mike Dwyer seconded the motion. John Pinto stated the township lost a great guy and the Supervisors agreed that Bob Hetu will be sorely missed. Motion passed 3-0.

The Church of Saint John Request to Waive Banner Fees; Annette Atkinson made a motion to waive the banner fees in the amount of \$125.00. The banner was for their golf outing for which part of the proceeds went to Mady's Kitchen. Mike Dwyer seconded the motion. Motion passed 3-0.

Authorize the Advertising and Public Hearing for Proposed Ordinance Entitled "Dogs"; Annette Atkinson made a motion to table action in order to provide the township solicitor to work on the proposed ordinance. Ms. Atkinson stated that this agenda item be moved to the next regularly scheduled supervisors meeting. Mike Dwyer seconded the motion. Lorraine Tacardon asked what is the purpose of the proposed ordinance. Annette Atkinson stated that the ordinance will allow the township to enforce, dogs running at large and abandoned dogs. There was discussion regarding the PA State Constables duty to enforce the State Laws regarding dogs as well. Motion passed 3-0.

Public Comment

Lorraine Tacardon asked who is in charge of changing the HOA Boards. Mike Dwyer asked if she is referring to the content or the structure. The content of the township placed HOA boards is handled by Holly Freese and the structure placement is done by the township public works department. Christopher Rain changed the message boards within the township parks.

Ms. Tacardon asked if the HOA's can purchase additional boards for their own information and Mr. Dwyer said yes.

Adjournment

Mike Dwyer made a motion to adjourn the meeting at 7:59pm. Mark Oney seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary

September 28, 2016

General fund

Num	Name	Memo	Credit
14396	Dave M. Beers	labor & materials	2,200.00
14397	District Court 43-4-01	filing fee re: Sophia Rickord	101.00
14398	Marshalls Creek Fire Co	hole & tee sponsorship	275.00
14399	Monika Karlik	garden tool & fencing	50.00
14401	209 Enterprises	invs 101-08458 / 08509 road materials	137.64
14402	A & L Transmission	inv 11887 tire	112.50
14403	AArdvark Entertainment Inc	deposit for trunk or treat	587.50
14404	Ace Trucking & Repairs, Inc	inv 11310 inspection	50.00
14405	AFLAC American United Life Insurance	insurance a/c y2051	384.26
14406	Company	policy G 0061299-0000-000 life insurance	275.53
14407	Bergey's, Inc	invs ph547019r / ph547167r parts	372.22
14408	Blue Ridge Estate Vineyard & Winery	order # 7-099 restaurant week	1,023.75
14409	Bradco Supply Co	inv 143829 signs	168.00
14410	BYO Recreation	p# 70495 playground swings & installation Echo	6,251.00
14411	Claude S. Cyphers, Inc	inv 649652 def fluid	149.95
14412	Cleveland Brothers	inv serv6799538 repairs	1,042.64
14413	Commonwealth Financing Authority	application fee for playground grant	100.00
14414	Emilio Digiovanni.	return of deposit for Ressica pavillion	50.00
14415	Fry's Plastic	inv K143461 coulvert pipe Mt Zion Rd	2,208.00
14416	Gilmore & Associates, Inc.	inv 156105 general services	2,920.73
14417	Grainger, Inc.	inv 9219223659 trash bags 1000' of street	192.80
14418	Greater Pocono Chamber of Commerce	May 2017 sponsor fees Women in Business	150.00
14419	Holly Freese.	reimburse for mileage HOA Boards	36.72
14420	King, Spry, Herman, Freund & Paul LLC	Legal fees invs 111819-111820	5,983.00
14421	Kosch Company	inv 33492-in plow parts	874.74
14422	Lawson Products, Inc.	inv 9304351644 parts	90.36
14423	Leroy Lewis	contracted maintenance- dog park	200.00
14424	Marshalls Creek Plumbing	inv 11022 drain pipe River rd	290.00
14425	Matergia and Dunn	stmt 92 zoning hearing board	528.00
14426	Miggys Five	supplies 8/23-9/12	192.87
14427	NAPA Auto Parts	invs 809505 / 809506 parts	207.82
14428	Nice Rink PA Municipal Health Insurance	inv 82201 ice rink echo lake park	2,106.49
14429	Cooperative	gn# 10207571-72 health insurance 10/1-10/31	38,709.52
14430	PA One Call System, Inc.	inv 696347 monthly activity fee msf	29.23
14431	PA State Association of Boroughs	order # 40245 webinars	100.00
14432	PAAZO	938985-95874775 annual membership fee	110.00
14433	Panko Reporting	inv 33484 tf parking ordinance	172.90
14434	PENNBCO	membership Acosta	50.00
14435	Pennsylvania American Water	1024220008909318 bark park	19.04

14436	Penteledata	inv b2808125 email	171.77
14437	PMRS	45-027-5N pension	12,084.11
14438	PSATS CDL Program	inv 16-C6633	60.00
14439	Richards Tree Farm	order # 2-303 dog park bed	40.00
14440	RICOH USA, Inc	invs 5044245431 / 97538662 copier	629.82
14441	SFM Consulting LLC	inv z-018 zoning officer 8/29-9/9 share of fire companies equip & workers comp	1,690.00
14442	Smithfield Township	insurance	25,067.60
14443	Spring Hill Laser Services Corp	inv 0916-386 newsletter	3,522.47
14444	Staples Advantage	invs 8040741088/ 971685 /630616 /679625 office supplies	641.85
14445	Stiff Oil Co.	inv 21943 diesel	2,464.68
14446	Super Heat, Inc	inv 1087-18503 hydronic system deposit	1,083.34
14447	T & M Associates	grant writing service for emergency generator	1,200.00
14448	Theng Chiang Ng.	return of public hearing fee	500.00
14449	Treasurerer-HATT	Historical association dinner	30.00
14450	Tulpehocken Spring Water	13876 water 7/31-8/31	119.70
14451	Uline	inv 80029261 safety vests & gloves 1000' ft of street	478.55
14452	Valuation Engineers, Inc	inv 07101 revaluation service	425.00
14453	Verizon	570-223-050340643y	308.54
14454	Verizon Wireless	inv 9772220352 cell phones	228.85
14455	Waste Management	inv 310683602034 dumspters	488.57
14456	Commonwealth Financing Authority	application fee for emergency generator grant	100.00
14457	Super Heat, Inc	inv 1807-18502 thermostats deposit	2,791.67
14458	Super Heat, Inc	inv 1807-18504 new heat pumps deposit	2,925.00
14459	Met Ed	100059550028 Echo Lake	29.85
14460	Met Ed	100073577916 Sellersville light	32.41
14461	Met Ed	100069220836 River Rd light	18.15
14462	Met Ed	100036091245 Bldg B	502.46
14463	Met Ed	100016951467 bldg A	1,331.02
14464	Met Ed	100016915751 municipal light	24.02
14465	Stiff Oil Co.	inv 22140 heating fuel	2,339.40
			<u>129,832.04</u>

Sewer fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
11810	MET-ED	100044863148 WL Island View	23.75
11811	MET-ED	100081035618 - Lift Station	20.94
11812	MET-ED	100076523768 - WL Mtn Pass	711.10
11813	MET-ED	100044877809 - WL Clubhouse Dr	27.69
11814	MET-ED	100080920901 Tree Tops	36.86
11816	Wilmington Trust Company	90VP	29,940.63
11817	Wilmington Trust Company	91 VP	146,470.00
11818	MET-ED	100018448652 - Main STP	4,802.12
11819	MET-ED	100016914275 - PS#5Rt 209/Municipal	328.61

11841	ALLSTATE SEPTIC SYSTEMS, LLP		1,365.00
11842	GILMORE & ASSOCIATES, INC.		8,095.32
11843	John Freed	Refund of duplicate payment	175.00
11844	KING SPRY HERMAN FREUND & FAUL		1,860.00
11845	Main Pool & Chemical Company Inc.		1,232.50
11846	PA ONE CALL SYSTEM, INC.	696349	18.68
11847	PENNSYLVANIA AMERICAN WATER	1024-210031497597	15.81
11848	PROSSER LABORATORIES, INC.		29,021.26
11849	WG MALDEN	10980	585.14
11850	PROTHONOTARY	Sept Lien Sat	7.00
11851	PROTHONOTARY	Oct Lien Sat	7.00
11852	PROTHONOTARY	Oct Lien Sat	7.00
11853	PROTHONOTARY	Oct Liens	705.00
11854	PROTHONOTARY	Oct Liens	705.00
11855	PROTHONOTARY	Oct Liens	705.00
11856	VERIZON	570588028984296Y	36.14
11857	VERIZON	570588074284385Y - PS#3 McCole & 209	35.30
11858	VERIZON	570588075284434Y - PS#7 McCole & NP	35.30
11859	VERIZON	570223102484027Y - PS#6 Sellersville	39.93
11860	VERIZON	570223102584198Y - Rt 209/Municipal	37.27
11861	VERIZON	570588113413383Y - PS#8 LOTP	35.30
11862	VERIZON	570588113513455Y	35.30
11863	VERIZON	570588658114420Y - WL Mtn Pass	33.66
11864	VERIZON	570223737828754Y - Rt 209	210.97
11865	VERIZON	570588764629956Y - Main STP	77.43
11866	VERIZON	570223818989863Y - PS#9 Oak Grove	39.47
11867	VERIZON	570223860470846Y - PS#10 BRD	93.83
11868	MET-ED	100018446334 - PS#3 McCole & 209	39.07
11869	MET-ED	100018440378 - PS#4 Maple Ln	340.88
11870	MET-ED	100016867432 - PS#8 LOTP	148.74
11871	MET-ED	100018442556 - PS#7 McCole & NP	100.65
11872	MET-ED	100083606630 - PS#9 Oak Grove	188.07
11873	MET-ED	100089058661 - Rt 209	16.54
11874	MET-ED	100016629691 - Sleepy Hollow Fairway	146.16
11875	MET-ED	100080913799 - Off Sleepy Hollow	238.77
11876	MET-ED	100080916826 - PS#2 Fairway Villas	40.29
11877	MET-ED	100018353951 - PS#6 Sellersville	290.82
11878	Blooming Glen Contractors	Payment #6	<u>10,745.22</u>
			239,871.52

Golf fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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3964	Banko Beverage	beer	(580.19)
3965	LT Verrastro Beverage	beer	(332.20)
3966	Resort Beverage	beer	(409.16)
3967	LT Verrastro Beverage	beer	(123.28)
3968	Banko Beverage	beer	(230.50)
3969	Bridgestone Golf Inc	inv 1002549673 golf balls	(324.00)
3970	Casacullinarian LLC	inv 9112016-01 food	(85.14)
3971	Claude S. Cyphers, Inc.	inv 649870 hose for lf-100	(63.79)
3972	Cramers Home Building Centers Dave "The Wiz" Muller	inv 1406288 weed wacker strings	(67.79)
3973	Equipment	inv 160913124 refrigerator repairs	(190.00)
3974	Fisher & Son Co., Inc.	inv 166228-in greens maint supplies	(592.60)
3975	Genesis Turfgrass Inc.	inv 60761 greens maint supplies	(1,422.80)
3976	Golf Car Specialties, LLC	inv si096803 golf cart repairs	(677.21)
3977	Grainger	inv 9218906270 trash bags	(252.18)
3978	Kevin Dixon	reimburse for liquor, food & office supplies	(980.00)
3979	Kistler O'Brien Fire Protection	wo# s0597233 annual inspection	(99.00)
3980	PA American Water	1024210033261244 clubhouse	(173.66)
3981	Pocono ProFoods	inv 815953 bathroom supplies	(51.60)
3982	Prime 570 Catering	9/18 & 9/25 outing food	(1,358.20)
3983	Superior Plus Energy Services	invs 583230 / 583231 / 583232 gas & diesel	(890.98)
3984	Turf Equipment & Supply Co.	invs 951446-00 / 951448-00 parts	(286.32)
3985	Verizon	5702238140	(51.80)
3986	Waste Management	inv 310683802030 maint bldg	(164.11)
3987	Met-Ed	100081748855 pump house tomx rd	(509.79)
3988	Waste Management	inv 310683702032 clubhouse	(224.37)
3989	Met-Ed	100081748863 maint bldg	(95.41)
3990	Met-Ed	100104048101 pump house doral crt	(16.54)
3991	Met-Ed	100081784231 big ridge drive	(69.49)
3992	Met-Ed	100085171773 guard shack	(89.38)
3993	Met-Ed	100081748848 clubhouse	<u>(1,624.92)</u>
			(12,036.41)