



Minutes: Golf Course Advisory Committee

26 October 2015

The regular meeting of the Middle Smithfield Township Golf Course Advisory Committee was held on October 26, 2015 at 8:41AM with Ray White presiding in and as Chantel Wilder recording secretary.

Board Members: Ray White, John Smith, Mike Sweeney, Craig Wetherbee, Don Henry

Township Staff: Supervisors Annette Atkinson (not present) and Mike Dwyer, Pro-Shop Manager Don Henry, Whispering Pines Coordinator Erin Groome, Groundskeeper Bill Parr, Budget and Finance Manager Ray Wolfe and Digital and Operations Projects Manager Steven Natiello, Pro-Shop Kevin Dixon

Meeting called to order at 8:41am

Minutes and Agenda

- Ray White made a motion to accept the minutes. Mike Sweeney seconded the motion.
- Motion passed 5-0.

Whispering Pines. Erin Groome

- We are down one event bringing us to 29 events for this year
 - One event was cancelled for 2016, but another was booked so we are still at 4 events for 2016
- Storage area and boiler room was cleaned up last week
- Need to get inventory of glasses, plates (dinner)
- Still have plenty of chairs, however some of the old ones are not usable so will go through them and removed the unusable chairs
- Table are in need of repairmen or need to be replaced,
 - Mike Dwyer- since we are below budget for the year, we can get table now rather waiting for 2016. Mike Dwyer proposed to get new tables, board agreed.
 - Mike Sweeney asked that the tables and chairs to be thrown away be given to him so he can look through for reuse.
- Women's bathroom down stairs, handicap toilet spraying when flushing. Also handicap toilet upstairs handle not steady
 - Mike Dwyer will have maintenance repair the bathrooms

Pro Shop. Don Henry

- Hightop table is broken but may be able to be repaired.
- Revenue is up 6%. Merchandise is up 31%. Food and beverage is up 1% (dropped in last month).
- Still waiting for Marshalls Creek Fire Department to submit payment for the event that they had last month
- Looking into new merchandise for, costs will not change. Current merchandise is going on clearance to make space for new merchandise for the fall/spring.

Financials. Ray Wolfe

- Ahead on budget; better than last year.
- We have hit all the goals we set at the beginning of the year, we have not had any major expenses this season.

Marketing. Steven Natiello

- Recent email blast went out for October rates and memberships, next email going out next Thursday for November rates and memberships.
 - Ray White can November rates go our earlier, Steven Nateillo will modify October's email blast to include November
- Person Of The Year advertising has already begun
- Membership rates have been updated on the website.

The committee took a moment to appreciate the Sweeneys' hard work grooming and improving the appearance of the clubhouse area.

New business:

- Don Henry-Memberships, rates the same no increase
- Ray white inquired about November and December meetings
 - Mike Dwyer suggested November 23 and December 21, board agreed

Correspondence:

- *n/a*

Meeting Adjourned at 9:01am

- Ray White made a motion to adjourn. Mike Sweeney seconded the motion. Motion passed 4-0. The next meeting will take place on November 23rd at 8:30 at the Whispering Pines.