



The regular meeting of the Middle Smithfield Township Historical Commission was held on July 6<sup>th</sup>, 2016 at 9:13 AM with Carrie Wetherbee presiding and Chantel Wilder as recording secretary.

Board Members: Carrie Wetherbee, Bob Huffman, Diane, Kim Williams and Marie Summa (absent)

Public: Tony Colondo, Ken Johns

Township Staff: Supervisor Annette Atkinson, Liaison Chantel Wilder

- Carrie Wetherbee made a motion to call the meeting to order. Bob Huffman seconded the motion. Meeting called to order at 9:13AM.
  
- Bob Huffman made a motion to approve the agenda as presented, Kim Williams seconded. Motion passed 4-0.
  
- Bob Huffman made a motion to accept the minutes, seconded by Kim Williams. Motion Passed 4-0

**Correspondence:**

- None

**Public Comment:**

- None

**New Business:**

- **2016 Memory Makers:**
  - Historical Commission members were given drafted program and save the date post cards to be mailed to residents for Memory Makers. The Commission members were very pleased with the design.
  - Carrie Wetherbee spoke to guest speaker Dr. Squeri and mentioned that he will bring copies of his book to Memory Makers for a book signing. Dr. Squeri also asked to have a walkthrough of the banquet hall prior to the event to better prepare his program.
  - Carrie Wetherbee spoke to Wayne Bolt and if there is time after Dr. Squeri's speech he will deliver a short speech and show his video.
  
- **2017 Calendar Theme:**
  - Carrie Wetherbee went over the list of resorts that were selected for calendar with commission members.
    - Kim Williams Suggested a few more resorts that were not on the list and offered some corrections as some resorts that were duplicates on the list.
  - Commission members settled on 17 resorts that will be featured in the 2017 calendar. Carrie Wetherbee asked members to search for photos for the chosen resorts.
    - Kim Williams mentioned that he may have digital copies for some of the resorts; Carrie Wetherbee asked if he could email them to her and Chantel Wilder.
    - Bob Huffman offered to drop anything off that he may have.

**Old Business:**

- **Interview of residents:**
  - Chantel Wilder informed commission members that the Township does have a videographer, Bob Ciavatta available for interviews.

- Carrie Wetherbee inquired who the videographer is and Annette Atkinson confirmed that Mr. Ciavatta works with the Pocono Record and has done most of the Township event videos and photos.
- Carrie Wetherbee mentioned that Marie Summa had an interview already booked and now that there is a videographer she can proceed with a date.
- **Historical Markers:**
  - Commission Members went over the 5 Marker sites that were all selected during June's meeting and all markers would be considered Township markers not state. All commission members were given the list of markers along with the State guidelines to qualify a site for a marker.
    - Carrie Wetherbee and Kim Williams both agreed that the commission members need to create similar guidelines for Township makers.
    - Annette Atkinson clarified that the commission members will need to create guidelines for a Township marker and submit to Board of Supervisors for approval.
    - Carrie Wetherbee acknowledged that there is much work and research to be done on creating guidelines for installation of a Township Marker and may be a task that can be pushed till next year.
    - Kim Williams mentioned the importance of having the township's support through all this and that it will help move the process along.

**Discussion:**

- Annette Atkinson mentioned Mastodon Marker will be celebrated on Fossil Day; she asked commission members to invite people to the event.

**Meeting adjourned at 10:15am.**

**Next Meeting: August 3<sup>rd</sup>, 2016 at 9:00am**