



The regular meeting of the Middle Smithfield Township Historical Commission was held on August 3, 2016 at 9:03 AM with Carrie Wetherbee presiding and Chantel Wilder as recording secretary.

Board Members: Carrie Wetherbee, Bob Huffman, Diane Huffman (Absent), Kim Williams and Marie Summa.

Public: Pat Frances

Township Staff: Supervisor Annette Atkinson, Liaison Chantel Wilder

- Carrie Wetherbee made a motion to call the meeting to order. Bob Huffman seconded the motion. Meeting called to order at 9:00AM.
- Carrie Wetherbee made a motion to approve the agenda as presented, Bob Huffman seconded. Motion passed 4-0.
- Carrie Wetherbee made a motion to accept the minutes, seconded by Bob Huffman. Motion Passed 4-0

**Correspondence:**

- None

**Public Comment:**

- Pat Frances of Lake of the Pines was introduced. Pat Frances is in the process of doing research for her community, Lake of the Pines. She requested help from the Commission with her research on possible historical markers and buildings.

**New Business:**

- **2016 Memory Makers:**
  - Carrie Wetherbee mentioned she received an email from Dr. Squeri stating that he would like to receive a tour of Pocono Palace. Chantel Wilder said she would call to arrange a tour.
  - Kim Williams shared a collection of photos of multiple resorts and buildings in Middle Smithfield Township.
  - There was discussion of the location of certain buildings that were included in the photo collection.
  - invitation letters to the event were distributed for committee's information
  - Carrie Wetherbee requested that all members select 10 photos to be featured at the Memory Makers luncheon.
  - Chantel gave an update on the RSVP list. 73 people RSVP for the event. Members went over possible VIP invitations for the event, such as Mary Shafer, Amy Leiser, etc. Issue was raised with inviting politicians. Committee decided to continue with keeping the event non-political and not to invite local elected officials.

**Old Business: (see next page)**

- **Interview of residents:**
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**Old Business: (see next page)**

• **Interview of residents:**

- Marie Summa stated that she does not know if she can conduct the interviews before winter but will attempt to do so.
- Carrie Wetherbee wanted to confirm the two people being interviewed and Marie Summa stated that a date still needs to be established.
  - Carrie Wetherbee stated that the two residents need to be confirmed before the date is established for the interview. Carrie Wetherbee suggests one interview be complete by the end of the year.

• **2017 Calendar Theme**

- Kim Williams presented a collection of photos to review in order to select the resorts that have matching photos.
- Members discussed the quality of the photos and will select the photos with the most clarity.
- Carrie Wetherbee stated that once the photos were selected a caption may be assigned to the photo. Carrie Wetherbee requested all photos and captions be prepared to submit by the next meeting.

• **Historical Markers:**

- Carrie Wetherbee stated that paperwork and metrics will be discussed in September's meeting.

**Discussion:**

- Michele discussed that she is in the process of publishing a book on the Delaware Water Railroad and asked the Commission for help in validating some of her documents and research. The Commission also discussed with Michele the publishing process with her.
- Pat Frances is trying to find more information in regards to her community, Lake of the Pines. She came to the Commission to ask if they had any recommendations on where she may find more information.
  - Carrie Wetherbee mentioned that if the Commission came across any pertinent information they would let her know. Kim Williams also suggested that if she attends future meeting she may be able to contribute to their research as well.

**Meeting adjourned at 10:45am.**

**Next Meeting: September 7, 2016 at 9:00am**