



The regular meeting of the Middle Smithfield Township Historical Commission was held on September 7th, 2016 at 9:03 AM with Carrie Wetherbee presiding and Robert Rengifo as recording secretary.

Board Members: Carrie Wetherbee, Bob Huffman, Diane Huffman, Kim Williams (Absent) and Marie Summa.

Public: Ken Johns, Tony Colondo, Michelle Jacques

Township Staff: Supervisor Annette Atkinson, Liaison Robert Rengifo

- Carrie Wetherbee made a motion to call the meeting to order. Diane Huffman seconded the motion. Meeting called to order at 9:00AM.
- Bob Huffman made a motion to approve the agenda as presented, Diane Huffman seconded. Motion passed 4-0.
- Bob Huffman made a motion to accept the minutes, seconded by Diane Huffman. Motion Passed 4-0

Correspondence:

- None

Public Comment:

- None

New Business:

- **Historical Marker Dedication:**
 - Chantel sent an invitation to all VIPs (elected officials, County Historical Commission, National Park Service, and relatives of those who discovered it). The event will occur on Fossil Day, October 12th. All guests will meet at the township building at 9am, for continental breakfast and a few words. Proceeding the breakfast, guests may travel to the site of the historical marker for a photo opportunity with the local elected officials.
 - There was discussion of what would be in the Boardroom; life sized mural of mastodon, life sized cardboard freestanding replica of the marker. Historical Commission was asked to help sources these things, Robert made note of the suggestions (printers, etc.)

Old Business: (see next page)

- **Interview of residents:**
 - Marie Summa inquired about the budget for filming. Annette Atkinson offered to call and speak to videographer Bob Ciavatta directly.
 - Consensus was that Marie Summa will interview Nancy and Russel Treibel, possibly their daughter, as a priority since they will be talking about the Mastodon.
- **2017 Calendar Theme**
 - No update on photos and captions as Kim Williams was absent.

- **Township Historical Marker Guideline:**

- In March, the township emailed and presented hard copies of the state application process and criteria for state historical markers. The Historical Commission's was asked for their input and suggestions on what the criteria and process should be for the township's historical markers. Carrie Wetherbee provided a draft and the Commission reviewed the draft and provided input. Carrie Wetherbee will email the revised documents to all board members to review and present to the Board of Supervisors for adoption.
- Carrie Wetherbee also proposed a procedures guideline for historical markers, which was also reviewed by the group. Carrie Wetherbee will revise and send the proposed procedures to the board members to review. She will also propose a nomination form for historical markers.
- The group decided who would research what marker; Diane Huffman volunteered to research the Pocono Indian Museum.
- Ken Johns said that he would speak with the Middle Smithfield Presbyterian Church to inquire if they have done any comprehensive research before he decides to do research for the Commission.

Discussion:

- Carrie Wetherbee states that there should be a township flag.
- Ken Johns suggests that the local schools should hold a contest and design a township flag.
- Ken Johns states that there should be a prize for the winning design, to incentivize the schools to participate.

Meeting adjourned at 11:00am.

Next Meeting: October 5, 2016 at 9:00am