



Minutes: Parks & Recreation Committee – October 3 2016

The regular meeting of the Middle Smithfield Township Parks and Recreation Committee was held on October 3, 2016 and began at 6:36pm at the Schoonover Municipal Building with Jenna Componovo presiding.

In attendance were: Committee Members: Jenna Componovo, Michelle Dellavalle, Jaime Frailey, Dan Timpson, Danielle Cloward. Board of Supervisors: Mike Dwyer. Members of the Public: Pat Zeman. MST Liaison: Christopher Rain.

Michelle Dellavalle made a motion to accept the minutes. Jenna Componovo seconded. Motion passed 5-0.

Jenna Componovo opened the floor to public comment. There was none.

Correspondence: A letter was received from Keep Pennsylvania Beautiful. We were not selected for the 25 in 25 mini grant to fund 1000 Feet of Street.

Resica: Trunk or Treat, 10/22 – We currently have 10 cars signed up. The Committee will continue to solicit more, with a goal of 20 cars. Dan and Danielle both have cars and will help monitor traffic flow. Jenna and Michelle will monitor activities. Jaime will float between areas as needed. A few volunteers will be needed to monitor the snack area.

Jaime met with Cory Lyon to measure out the back field for a fence and gave the measurements to Chris, who will look into pricing for the fence.

Community Gardens: The subcommittee went over Carolyn Jones's plan for the Master Gardeners plot at their last meeting. Volunteers including Danielle Cloward and Paula Shick will teach kids and the Master Gardeners will be present as backup and reference. The subcommittee requests plans for the future phases of improvements.

Produce in many of the plots is going to waste due to gardener neglect. Recommendations were made to put rules in place to allow the Township to harvest untended plots after contacting their owners. Other ideas included offering unharvested produce for free, and unclaimed produce be donated to the Bushkill Outreach. A class about harvesting was also suggested for future planting seasons.

Judy Putek: No report.

Echo Lake: Tree Lighting, 11/26 – Gary Van Horn and Holly Freese will play Santa and Mrs. Claus again. Chris hasn't heard from Mike Reade recently about the lights. Mike Dwyer texted Mike Reade to ask him to contact Chris. ESHS North choir in to sing. Danielle will email Katie Clogg to ask ESHS South band to participate. The program will begin at 5pm, and Santa will arrive at 6.

The proposal for the new swings (cost: \$6,251 including a 20% negotiated discount) was approved and signed and returned to BYO. We are waiting them to be ready to schedule installation. The Ice Rink has been delivered, and will be set up in December. Chris will look into portable lighting that can be put on a timer.

Dog Park: David Henon will hold another dog training on Saturday 11/5. We hope to have future trainings about twice a year. Danielle Cloward and Marilyn Cole completed the weeding and planting in the bone bed

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and mound by the driveway. Danielle recommends putting in some new barberry bushes on the mound for balance.

EMC Regional Parks: Finally having regular meetings. The area at River's Edge has been cleared for the bike park. Waiting for Scott Detrick to plan the gravel path so it can be installed.

Litter and Beautification: 1000 Feet of Street, 10/15 – Volunteer response has been good. Danielle, Michelle, Jaime, and Dan will all be there with family at least part of the day. Jenna may also attend. Check in and breakfast are at 8am, lunch will be at 1, after which everyone is dismissed.

PennDOT has scheduled paving of Rt. 209 from the circle to Municipal Drive. Also, the Township is very hopeful about receiving the \$3 million grant for the side paths. Announcement is pending.

Park Signage: On hold until January.

Announcements: Chris is not able to attend on November 7. Holly Freese will fill in to take minutes.

Danielle Cloward motioned that the committee hold its regular meeting in December, take January off, and return for meetings in February. Dan seconded. Motion approved 5-0.

Individual Action Items:

- **Chris:**
 - Contact inactive gardeners, give them a week to respond before harvesting produce
 - Send garden rules and user agreement to Pat Zeman
 - Investigate portable lights for the ice rink
 - See if Richards has barberry bushes for the Dog Park
 - Price fencing options for Resica Park
- **Danielle:** Contact Katye Clogg and CC Chris about the ESHS South band
- **Michelle:** Get Gardens subcommittee minutes to Chris
- **Committee:**
 - Solicit more registrants for the Trunk or Treat
 - A reminder to turn in your background checks to Michele Clewell (Dan and Danielle are done)

The next Parks and Recreation meeting will be held on Monday November 7, 2016 at 6:30pm. Jaime made a motion to adjourn the meeting at 7:35pm. Jenna seconded the motion. Motion approved 5-0.

Respectfully Submitted By,

Christopher Rain
Parks and Recreation Liaison