



## Minutes: Parks & Recreation Committee – September 6, 2016

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The regular meeting of the Middle Smithfield Township Parks and Recreation Committee was held on September 6, 2016 and began at 6:30pm at the Schoonover Municipal Building with Michelle Dellavalle presiding.

**In attendance were:**

Committee Members: Michelle Dellavalle, Jaime Frailey, Danielle Cloward. Board of Supervisors: Annette Atkinson, Mike Dwyer (by phone). Members of the Public: Pat Zeman. MST Liaison: Christopher Rain

“Seth Dellavalle” was changed to “Seth Richards” in the minutes from August 1, 2016. Michelle Dellavalle made a motion to accept the minutes. Jaime Frailey seconded. Motion passed 3-0.

Michelle Dellavalle opened the floor to public comment. There was none.

**Correspondence:** None.

**Resica:** Trunk or Treat, 10/22 – The number of spin art tables from Aardvark will be increased to 2. Jenna may also do a separate face painting table. Annette will speak to Stacy Horowitz about balloon animals. Flyers will be approved by the school board the week of 9/12, and will be distributed to the two elementary schools after. Chris is starting to recruit people to register their cars, and we will need volunteers for the pumpkins and traffic flow around the cars, and to monitor hand stamps.

Jaime and Cory will meet at Resica at 10am on 9/7 to measure out the back field for the fence. Jaime reported that she had a quote for the lights, which were around \$100,000, but that she is looking to getting the lights, poles, installation donated or sponsored. Grants are available from ESSA and others, and large corporations (Coke, Pepsi, MetEd) may be interested in sponsorship.

**Community Gardens:** Michelle has scheduled the next Gardens subcommittee meeting for Saturday 9/17 at 11am at the park, weather permitting. Pat Zeman will submit plans for the proposed Master Gardener plot by February, so as not to interfere with Public Works beginning their work to open in March. The Master Gardeners will have a 10x10 area in the center next to the proposed shade structure, which they can also plant around.

Pat will meet with Danielle and Paula to put together a program to teach gardening to children at the Gardens.

**Judy Putek:** Chris spoke to Janet, the GM at Pocono Palace, about the trails agreement, which they were unaware of, but open to continuing. Janet will contact the regional manager and get back to the Township.

**Echo Lake:** There are two proposals currently being considered by the BOS for the installation of new swings. One is just the unit, the other includes border, surfacing, ADA access ramp, etc. The Committee would be interested in installing ADA accessible swings in the future.

The ice rink was ordered from Nice Rink. It is a 24' x 44' rink that can be used seasonally for several years. Danielle was interested in installing temporary lights, because many people prefer to use ice rinks at night. The Township will look into this, but will require someone to turn the lights on and off each day.

Chris Rain 8/1/2016, S:\Parks & Recreation\P&R Committee\Parks & Rec Meeting Minutes\2016\Parks Minutes 9-6-2016.docx

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Chris is working with Michael Reade on the holiday lights. He will also contact both high schools shortly to try to schedule their band and choir to perform at the Tree Lighting on November 26.

**Dog Park:** David Henon is hosting a free dog training event at the Dog Park on 9/10 at 11am. Chris has been promoting the event and will also attend. Attendance is expected to be good.

Danielle will plant something in the bed around the new flag pole. She will look into options at Richard's Tree Farm and have the Township billed for the plants.

**Litter and Beautification:** 1000 Feet of Street, 10/15 – Chris is in the process of recruiting volunteers and will be ordering supplies soon. Sunoco will be donating lunches for the volunteers. Michelle said she will be volunteering that day.

**Park Signage:** Chris has pushed the new park signage off until after the fall events, at which time he will put together the notes from the Committee.

**Announcements:** Chris passed along a message from Michele Clewell to remind the Committee members to get their background checks to her as soon as possible so that they can continue to volunteer at events with children present. Danielle Cloward has submitted all of her clearances as of 9/6/2016.

The Brodhead Watershed Association is hosting a water testing training course at the Township Building on Friday 9/9 at 7pm.

## Individual Action Items:

- **Annette:** Contact Stacy Horowitz about balloon animals for Trunk or Treat.
- **Danielle:** Plan planting at Dog Park garden bed. Buy from Richard's, bill the Township.
- **Danielle:** Meet with Paula and Pat Zeman about the children's gardening program.
- **Jaime:** Meet with Cory Lyon on 9/7 to measure out Resica field for fencing.
- **Michelle:** Conduct Garden subcommittee meeting on 9/17 and send minutes to Chris.
- **Committee:** Submit background checks to Michele Clewell as soon as possible.

The next Parks and Recreation meeting will be held on Monday October 3, 2016 at 6:30pm. Michelle made a motion to adjourn the meeting at 7:20pm. Danielle seconded the motion. Motion approved 3-0.

Respectfully Submitted By,

Christopher Rain  
Parks and Recreation Liaison